

THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend the Annual Meeting of Theberton and Eastbridge Parish Council on Wednesday 13th May 2026 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

AGENDA

1. **Election of Chair and signing of Declaration of Office**
2. **Election of Vice-Chair and signing of Declaration of Office**
3. **Attendance and apologies**
4. **To receive declarations of interest and to consider requests for dispensations**
5. **Public Forum**
 - a) Members of the public may address the Council on any agenda item
 - b) To receive a report from the County Councillor
 - c) To receive reports from the District Councillors
6. **Minutes and Matters Arising**
 - a) To approve as accurate the minutes of the meeting held on 8th April 2026
 - b) Matters arising
7. **Energy Projects**
 - a) To receive an update from Cllr. Paul Collins
 - b) Litter picking around SZC sites
 - c) To discuss SZC compensation for village pubs
8. **Planning**
 - a) To discuss planning application: 2 & 6 of DC/23/3712/FUL, Storage Yard, Moat Road
 - b) Suffolk Preservation Society - Neighbourhood Planning Study Day 16th May 2026
9. **Clerk/Councillors' Reports**
 - a) Community Council
 - b) Sizewell C Community Fund Large Grant Application to purchase replacement tractor
 - c) Sizewell C Community Fund Large Grant Application:
 - i) Eastbridge Burial Ground Hedging
 - ii) Theberton Playing Field Seating Area
 - iii) Electricity and water supply to Eastbridge Burial Ground and Theberton Playing Field
 - iv) Benches for Heritage Trail route
 - d) Heritage Trail Launch Event – 20th June 2026
 - e) Eastbridge Playing Field
 - f) Commemorative Oak Tree at Theberton Playing Field
 - g) Speed Indicator Device
 - h) March Police Crime Report
 - i) Theberton and Eastbridge website information and updates
 - j) Theberton and Eastbridge Newsletter
 - k) Village archives, local resident stories
 - l) Outstanding Actions List

10. Devolution Consultation

- a) None

11. Parish Matters

- a) None

12. Administration

- a) To review and approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return 2025-2026
- b) To review and approve the Accounting Statement (Section 2) of the Annual Governance and Accountability Return 2025-2026
- c) To review and approve the Certificate of Exemption for the financial year 2025-2026
- d) The Council agreed to set the period for the Exercise of Public Rights from 3rd June to 14th July 2026
- e) To review and note the SALC Internal Audit Report
- e) To note the receipt of the precept of £5,435.99 into the Barclays Current Account
- f) To review the funds earmarked for Theberton Playing Field and Eastbridge Playing Field sinking funds
- g) To review and approve the Equality, Diversity and Inclusion Policy
- h) To review and approve the Safeguarding Policy
- i) To appoint a Safeguarding Lead
- j) To appoint a Safeguarding Deputy

13. Finance

- a) To note the latest financial position
- b) To ratify the following payments:

Details	Payee	Amount	Power
Data Protection Registration	Information Commissioner's Office	£52.00	LGA 1972 s.111
Broadband	BT	£34.74	LGA 1972 s.19

- c) To authorise the following payments:

Details	Payee	Amount	Power
Clerk's Salary	Honor Houlding	£391.17	LGA 1972 s.112
Broadband	BT	£34.74	LGA 1972 s.19
Annual Subscription	SALC	£186.45	LGA 1972 s.111
April Newsletter (double sided)	Leiston Press	£4.00	LGA 1972 s.111
Heritage Trail Event Donation	Theberton Community Council	£100.00	LGA 1972 s.139 (1)
Heritage Trail Event Leaflets (x50)	Leiston Press	£67.00	LGA 1972 s.144
Heritage Trail Event Leaflets (x100)	Leiston Press	£92.00	LGA 1972 s.144
Heritage Trail Event Foamex Board	Leiston Press	£84.00	LGA 1972 s.144

14. Correspondence

To review the correspondence received between the 7th of April 2026 and 11th of May and take action as appropriate

15. Questions to the Chair/Items for the Next Agenda

16. Next Meeting.

To agree the date and time of the next meeting of the next Parish Council Meeting which is scheduled to be held on the Wednesday 10th June 2026 at 7:00 pm at the Jubilee Hall

Honor Houlding
Parish Clerk
8th May 2026