

THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend the Annual Meeting of Theberton and Eastbridge Parish Council on Wednesday 22nd July 2026 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

AGENDA

1. **Attendance and apologies**
2. **To receive declarations of interest and to consider requests for dispensations**
3. **To receive a report from Sizewell C Richard Knight with regards to upcoming road closures affecting the Parish**
4. **Public Forum**
 - a) Members of the public may address the Council on any agenda item
 - b) To receive a report from the County Councillor
 - c) To receive reports from the District Councillors
5. **Minutes and Matters Arising**
 - a) To approve as accurate the minutes of the meeting held on 10th June 2026
 - b) Matters arising
6. **Energy Projects**
 - a) To receive an update from Cllr. Paul Collins
7. **Planning**
 - a) to receive a report from Cllr. Paul Collins with regards to the ESC Local Plan briefing held on 22nd June
8. **Clerk/Councillors' Reports**
 - a) Community Council
 - b) Sizewell C Community Fund Large Grant Application to purchase replacement tractor
 - c) Sizewell C Community Fund Large Grant Application:
 - i) Eastbridge Burial Ground Hedging
 - ii) Theberton Playing Field Seating Area
 - iii) Electricity and water supply to Eastbridge Burial Ground and Theberton Playing Field
 - iv) Benches for Heritage Trail route
 - d) Heritage Trail Launch Event – 20th June 2026
 - e) Theberton and Eastbridge Village signs and landscaping
 - f) Suffolk County Council maintenance of footpaths and signage
 - g) Cllr. Hazel Collins to provide a report on Suffolk County Council Highways Forum
 - h) Website hosting and accessibility audit
 - i) Community Action Suffolk GDPR Policy template
 - j) Eastbridge Playing Field
 - k) Speed Indicator Device
 - l) May Police Crime Report
 - m) Theberton and Eastbridge Newsletter
 - n) Village archives, local resident stories
 - o) East Anglian Children's Hospice Donation on behalf of resident donating water for tree planting in Eastbridge
 - p) Defibrillator training course for parish residents
 - q) East Suffolk Council Tree and Hedgerow Consultation until 5th August

r) Outstanding Actions List

9. Devolution Consultation

a) None

10. Parish Matters

a) None

11. Administration

- a) To conduct the annual review of the Standing Orders
- b) To conduct the annual review of the Financial Regulations
- c) To approve the bank reconciliation for Qtr1 2026-2027
- d) To note the budgeted versus actual income and expenditure for Qtr1 2026-2027

12. Finance

- a) To note the latest financial position
- b) To ratify the following payments:

Details	Payee	Amount	Power
Public Liability	Community Action Suffolk	£750.55	LGA 1972 s.111
First Aid Kit	Honor Houlding	£8.50	PHA 1936, s.234

c) To authorise the following payments:

Details	Payee	Amount	Power
Clerk's Salary	Honor Houlding	£391.17	LGA 1972 s.112
Broadband	BT	£34.74	LGA 1972 s.19
Donation	Leiston Library	£50.00	LGA 1972 s.139 (1)
Donation	EACH	£50.00	LGA 1972 s.139 (1)
Heritage Trail leaflets and board	Leiston Press Ltd	£237.80	LGA 1972 s.144
Website Accessibility Audit	Community Action Suffolk	£108.00	LGA 1972 s.111
GDPR Policy Template	Community Action Suffolk	£6.50	LGA 1972 s.111

13. Correspondence

- a) To review the correspondence received between the 8th of June and 20th of July 2026 and take action as appropriate

14. Questions to the Chair/Items for the Next Agenda

15. Next Meeting.

To agree the date and time of the next meeting of the next Parish Council Meeting which is scheduled to be held on the Wednesday 9th September 2026 at 7:00 pm at the Jubilee Hall

Honor Houlding
Parish Clerk
17th July 2026