

# THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend the meeting of Theberton and Eastbridge Parish Council on Wednesday 14<sup>th</sup> October 2026 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

## AGENDA

1. **Attendance and apologies**
2. **To receive declarations of interest and to consider requests for dispensations**
3. **To receive a report from Sizewell C Richard Knight regards to upcoming road closures affecting the Parish and the B1125 closure from 9<sup>th</sup> October 2026 to 26<sup>th</sup> March 2027.**
4. **Public Forum**
  - a) Members of the public may address the Council on any agenda item
  - b) To receive a report from the County Councillor
  - c) To receive reports from the District Councillors
5. **Minutes and Matters Arising**
  - a) To approve as accurate the minutes of the meeting held on 9<sup>th</sup> September 2026
  - b) Matters arising
6. **Energy Projects**
  - a) To receive an update from Cllr. Paul Collins
  - b) To discuss urgent requirement for workers accommodation and opening date for the SZC campus
  - c) SZC and ESC grants available for renovating properties to Houses of Multiple Occupancy
7. **Planning**
  - a) Planning Application: DC/26/1229/FUL, Glebe House, Leiston Road, Theberton
  - b) Council to discuss questions for ESC planning officer with regards to DC/26/1229/FUL – Cakes And Ale Caravan Park, Abbey Lane
8. **Clerk/Councillors' Reports**
  - a) Community Council
  - b) The purchase of the new parish tractor
    - i) Insurance for the new village tractor
    - ii) Selling of the Dexter tractor at auction
  - c) Sizewell C Community Fund Large Grant Application:
    - i) Electricity and water supply to Eastbridge Burial Ground and Theberton Playing Field
  - d) To receive a report from Cllr. Graham Ward with regards to Community Renewable Energy presentation held on 8<sup>th</sup> October 2026
  - e) The purchase of Poppy Wreaths from RBL
  - f) To agree the 2027 parish council meeting dates
  - g) Eastbridge Playing Field
  - h) Theberton Playing Field Inspection
  - i) Speed Indicator Device
  - j) August Police Crime Report
  - k) Theberton and Eastbridge Newsletter
  - l) Development of a Parish Emergency Plan

- m) Theberton and Eastbridge Village signs and landscaping
- n) Outstanding Actions List

## 9. Parish Matters

- a) None

## 10. Administration

- a) To conduct the annual review of the Internal Controls Statement
- b) To conduct the annual review of the GDPR Policy
- c) To adopt the clerk appraisal policy
- d) To note the clerks Q2 performance review
- e) 2026-2027 NALC Pay Awards and clerk salary review

## 11. Finance

- a) To note the latest financial position
- b) To note the budgeted versus actual income and expenditure for Qtr 2 2026/2027
- c) To approve the banking reconciliation for Qtr 2 2026/2027
- d) To note the receipt of the remaining half of the 2026 precept of £5,204.24
- e) To note the receipt of the grant for purchasing the new tractor from SZC Community Fund of £28,085.00
- f) To authorise the following payments:

| Details                                        | Payee                    | Amount     | Power           |
|------------------------------------------------|--------------------------|------------|-----------------|
| Clerk's Salary (September)                     | Honor Houlding           | £391.17    | LGA 1972 s.112  |
| Broadband (September)                          | BT                       | £34.74     | LGA 1972 s.19   |
| Clerk's PAYE                                   | HMRC                     | £325.77    | LGA 1972 s.112  |
| John Deere Tractor                             | Tuckwells                | £33,701.85 | PHA 1875, s.164 |
| Tractor Insurance                              | MSIG Europe              | £658.97    | LGA 1972 s.111  |
| Tractor Insurance                              | MS Amlin                 | £814.55    | LGA 1972 s.111  |
| Tractor Insurance                              | Equity Radar             | £787.80    | LGA 1972 s.111  |
| Poppy Wreaths                                  | Honor Houlding           | £46.00     | LGA 1972 s.138b |
| Poppy Wreaths                                  | Honor Houlding           | £40.00     | LGA 1972 s.138b |
| Land Registry Title – Eastbridge Playing Field | Honor Houlding           | £7.00      | PHA 1875, s.164 |
| Land Registry Title –Theberton Playing Field   | Honor Houlding           | £7.00      | PHA 1875, s.164 |
| 12 months Payroll Services                     | SALC                     | £122.40    | LGA 1972 s.111  |
| Website Hosting                                | Community Action Suffolk | TBC        | LGA 1972 s.142  |

## 12. Correspondence

- a) To review the correspondence received between 7<sup>th</sup> September 2026 and 7<sup>th</sup> October and take action as appropriate

## 13. Questions to the Chair/Items for the Next Agenda

## 14. Next Meeting

To agree the date and time of the next meeting of the next Parish Council Meeting which is scheduled to be held on the Wednesday 11<sup>th</sup> November 2026 at 7:00 pm at the Jubilee Hall

Honor Houlding  
Parish Clerk  
9<sup>th</sup> October 2026