

# THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend the Annual Meeting of Theberton and Eastbridge Parish Council on Wednesday 10<sup>th</sup> June 2026 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

## AGENDA

1. **Attendance and apologies**
2. **To receive declarations of interest and to consider requests for dispensations**
3. **Public Forum**
  - a) Members of the public may address the Council on any agenda item
  - b) To receive a report from the County Councillor
  - c) To receive reports from the District Councillors
4. **Minutes and Matters Arising**
  - a) To approve as accurate the minutes of the Annual Meeting held on 13<sup>th</sup> May 2026
  - b) To approve as accurate the minutes of the Annual Parish Meeting held on 13<sup>th</sup> May 2026
  - c) Matters arising
5. **Energy Projects**
  - a) To receive an update from Cllr. Paul Collins
  - b) To discuss planning application: SCC/0090/26/DoR - Sizewell C Nuclear Power Station
  - c) Litter picking around SZC sites
  - d) BT Open Reach joint meeting with Theberton and Eastbridge Parish Council and SZC
6. **Planning**
  - a) To discuss planning application: 2 & 6 of DC/26/1607/VOC - Storage Yard, Moat Road
  - b) To discuss planning application: DC/26/1494/FUL change of use, Doughty Wylie Crescent, Theberton
  - c) Suffolk Preservation Society - Neighbourhood Planning Study Day 16<sup>th</sup> May 2026
7. **Clerk/Councillors' Reports**
  - a) Community Council
  - b) Sizewell C Community Fund Large Grant Application to purchase replacement tractor
  - c) Sizewell C Community Fund Large Grant Application:
    - i) Eastbridge Burial Ground Hedging
    - ii) Theberton Playing Field Seating Area
    - iii) Electricity and water supply to Eastbridge Burial Ground and Theberton Playing Field
    - iv) Benches for Heritage Trail route
  - d) Heritage Trail Launch Event – 20<sup>th</sup> June 2026
    - i) To approve the Heritage Launch Event Risk Assessment
    - ii) To approve the purchase of a First Aid Kit
  - e) Theberton and Eastbridge Village signs and landscaping
  - f) Suffolk County Council maintenance of footpaths and signage
  - g) Cllr. Hazel Collins to provide a report on Suffolk County Council Highways Grass cutting and weed treatment forum attended in May
  - h) New councillor email addresses
  - i) Eastbridge Playing Field

- j) Commemorative Oak Tree at Theberton Playing Field
- k) Speed Indicator Device
- l) April Police Crime Report
- m) Theberton and Eastbridge Newsletter
- n) Village archives, local resident stories
- o) Leiston Library Donation
- p) Outstanding Actions List

**8. Devolution Consultation**

- a) None

**9. Parish Matters**

- a) None

**10. Administration**

- a) To conduct the annual review of the Internal Controls Statement
- b) To conduct the annual review of the Standing Orders
- c) To conduct the annual review of the Financial Regulations
- d) To conduct the annual review of Parish Council Public Liability Cover
- e) To agree to renew the tractor insurance policy with NFU Mutual

**11. Finance**

- a) To note the latest financial position
- b) To ratify the following payments:

| Details                      | Payee          | Amount | Power          |
|------------------------------|----------------|--------|----------------|
| Data Protection Registration | Honor Houlding | £52.00 | LGA 1972 s.111 |

- c) To authorise the following payments:

| Details             | Payee                    | Amount  | Power           |
|---------------------|--------------------------|---------|-----------------|
| Clerk's Salary      | Honor Houlding           | £391.17 | LGA 1972 s.112  |
| Broadband           | BT                       | £34.74  | LGA 1972 s.19   |
| New Tractor Battery | Stephen Brett            | £114.00 | OSA 1906 s.9    |
| Internal Audit      | SALC                     | £226.80 | LGA 1972 s.111  |
| Public Liability    | Community Action Suffolk | £750.56 | LGA 1972 s.111  |
| Public Liability    | Community Action Suffolk | £863.49 | LGA 1972 s.111  |
| Tractor Insurance   | NFU Mutual               | £36.92  | LGA 1972 s.111  |
| First Aid Kit       | Honor Houlding           | £7.52   | PHA 1936, s.234 |

**12. Correspondence**

To review the correspondence received between the 11<sup>th</sup> of May and 8<sup>th</sup> of June and take action as appropriate

**13. Questions to the Chair/Items for the Next Agenda**

**14. Next Meeting.**

To agree the date and time of the next meeting of the next Parish Council Meeting which is scheduled to be held on the Wednesday 22<sup>nd</sup> July 2026 at 7:00 pm at the Jubilee Hall

Honor Houlding  
Parish Clerk  
4<sup>th</sup> June 2026