

THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend the Annual meeting of Theberton and Eastbridge Parish Council on Wednesday 14th May 2025 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

AGENDA

1. **Election of Chair and signing of Declaration of Office**
2. **Election of Vice-Chair and signing of Declaration of Office**
3. **Attendance and apologies**
4. **To receive declarations of interest and to consider requests for dispensations**
5. **Public Forum**
 - a) Members of the public may address the Council on any agenda item
 - b) To receive a report from the County Councillor
 - c) To receive reports from the District Councillors
6. **Minutes and Matters Arising**
 - a) To approve as accurate the minutes of the meeting on 9th April 2025
 - b) Matters arising
7. **Energy Projects**
 - a) To receive an update from Cllr. Paul Collins
 - b) To consider a response for Sizewell C Community Study Survey in conjunction with The University of Suffolk
8. **Planning**
 - a) To receive an update from Cllr. Robert Flindall with regards to the Theberton and Eastbridge Neighbourhood Planning Strategy
 - b) To approve the Theberton and Eastbridge Neighbourhood Plan Service Level Agreement with East Suffolk Council
 - b) To discuss East Suffolk County Council Planning Application DC/25/1625/FUL - Change of Use of agricultural storage land to B8 hardstanding for parking of concrete mixers and associated tanks, including a welfare unit, acoustic bund and fencing, relating to Sizewell C construction at Harrow Farm
 - c) To discuss East Suffolk County Council Planning Application DC/25/1745/VOC - Variation of Condition No.s 2, 5, and 7 of DC/23/1253/FUL - Erection of one agricultural worker dwelling and detached garage - Approved Plans, Materials, Landscaping ant Hill Farm, Harrow Lane
 - d) To note the approval of the East Suffolk Planning Application DC/23/3712/FUL at Moat Road
9. **Clerk/Councillors' Reports**
 - a) Community Council
 - b) Heritage Trail
 - c) Speed Indicator Device
 - d) Police Crime Report
 - e) Sizewell C Community Fund Application ideas
 - i) Eastbridge Burial Ground Hedging
 - ii) Black Poplars on Eastbridge Road to the New Cut Bridge
 - iii) Vegetation screening for Eastbridge Road burrow pits

- iv) Electricity and water supply to Eastbridge Burial Ground and Theberton Playing Field
- f) Outstanding Actions List

10. Devolution Consultation

- a) To discuss Parish Council Response to Devolution Consultation SALC Survey – deadline 25th May

11. Parish Matters

- a) To discuss the damage to Eastbridge triangle

12. Administration

- a) To review and approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return.
- b) To review and approve the Accounting Statement (Section 2) of the Annual Governance and Accountability Return.
- c) To review and approve the Certificate of Exemption for the financial year 2024- 2025.
- d) To review and approve the Annual Expenditure over £100 2024-2025
- e) The Council agreed to set the period for the exercise of public rights from Tuesday 3rd June to Monday 14th July 2025.
- f) To agree to transfer £1,000 to the earmarked reserve for the Play Equipment Sinking Fund
- g) To agree to transfer £500 to the earmarked reserve for the Yoxmere Fisherman Fund
- h) To agree to transfer £300 to the earmarked reserve for the Neighbourhood Planning Fund
- i) To agree to transfer £50 to the earmarked reserve for the Website Update Fund
- j) To agree to transfer £350 to the earmarked reserve for the Theberton Playing Field Equipment Fund
- k) To note that Theberton and Eastbridge Parish will receive £0.00 from East Suffolk Council in biannual CIL payments in April 2025

13. Finance

- a) To note the latest financial position
- b) To authorise the following payments:

Details	Payee	Amount	Power
Clerk’s Salary	Honor Houlding	£371.97	LGA 1972 s.112

- c) To consider the annual donation of £50 to Leiston Library

14. Correspondence

To review the correspondence received between 7th April 2025 and 5th May 2025 and take action as appropriate

15. Questions to the Chair/Items for the Next Agenda

16. Next Meeting

To agree the date and time of the next meeting of the next Annual Parish Council Meeting which is scheduled to be held on the Wednesday 13th May 2026 at 7:00 pm at the Jubilee Hall.

To agree the date and time of the next meeting of the next Parish Council Meeting which is scheduled to be held on the Wednesday 11th June 2025 at 7:00 pm at the Jubilee Hall.

Honor Houlding
 Parish Clerk
 7th May 2025